Rajiv Gandhi University of Science and Technology
A Brand for Quality Education

Tuition Fee Payment Plan Agreement Form
(for scholarship students)

You must meet all due dates established by the University.

Personal Information:

Date: D: _____ M: _____ Y: _____   Student ID Number: _____   Sem._____ Yr._____

Student Name: _____

                                Surname   First Name   Other Name

Address: _____

Email: _____ Tele. _____ Cell: _____

***** *****

Terms and Conditions

- I agree to pay to Rajiv Gandhi University of Science and Technology (RGUST) all fees detailed in this payment agreement by the established deadline. I understand that this payment agreement can be established for only one semester.
- I understand and agree that failure to pay all fees by the due date will leave my account subject to a hold being placed on my account for financial penalties, including collection of legal fees.
- I understand and agree that withdrawal from the University does not release me from this payment plan obligation, any financial penalties or collection cost.
- Failure to make payment in full will result in a financial hold being placed on your student account, which will prevent you from being registered for the next semester.

Late Payment Policy

- **Penalty and Late fee:** If I fail to pay the full amount due on or before the due date, I agree to pay the default of 10% of the fee. The late fee will be added to my account starting from the day following the due date.
- **Lose eligibility for payment plan:** If I fail to pay my installments on time on more than one occasion, then I will not be eligible for a payment plan the following semester.
- **Remission withholding:** If I have any outstanding tuition balance, then I will not be able to enroll for future classes until I clear all outstanding balance and I may risk my student status.

Payment Schedule are as follows:

Total Charges: _____

Payment Number	Due Date	Amount	Balance	Bursary Sign Off	
				Payment Date	**Action taken**
1					
2					
3					
4					
5					

I agree, and have read and understood all the terms and conditions.

Student Signature: _____   Date: _____

Guarantor's Signature: _____   Date: _____

Finance Representative: _____   Date: _____

We are not obligated to inform you of your due dates. It is your responsibility to adhere to the due dates and avoid any additional fees.